

Aspiring Foundations Federated Nursery Schools - Governor Action Plan 2021

A- To forge a clear vision for the federation and ensure that Governing Body understand their roles and responsibilities

Action	Personnel	Time scale	Success criteria	Further action
Joint Governing body/staff session re clarity of vision leading to a clear mission statement for the federation	All governing body and staff	Completed , Review in Autumn 2021	Mission statement reviewed -all staff aware who Governors are and what their link roles are	Joint Governing body / staff session re clarity of vision leading to a clear mission statement for the federation
Re-establish : Learning walks to focus Governors for both schools and their priorities or areas of development or different ways to see practice virtually if necessary	All Governors / HT	Summer term 21	-Governing body able to talk knowledgably about the priorities for both schools -Feedback collated and reported to full Governing body - Governing body can talk knowledgably about both settings Establish new ways of viewing practice if needed	
Link governors established to visit both schools to gain an overview re their area.	Link governors / teaching staff	Ongoing 20/21	-Link governors able to talk knowledgably about their role and the work going on re this within the federation -Reported to full governing body meetings Stay in Category A	
Governor action plan following federation established updated and reviewed	HT; Chair and vice chair & all governors	Spring term 2021	Action plan presented to Governors, supporting Governing body to move forward with new objectives	Update at FGB Spring term meeting

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Governors to be appropriately trained and refreshed to fulfil their roles with updated skills audits completed,	All Governing Board members	Training needs identified Spring term 2021 Support & or refresh governors roles within the board	Governor roles established Training needs identified and Governors accessing training via NGA / SLA Recorded or virtual training accessed Informal support within AFFNS board members.	FGB spring term meeting
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B- To ensure that the statutory responsibilities of the Governing body are being fulfilled

Action	Personnel	Time scale	Success criteria	Further action
Each committee to have clear terms of reference	HT / Chair of committee meetings/ Chair	Updated and completed	Each committee approved terms of reference	Review summer 2021
Ongoing review of policies to represent the Federation	HT / Chair of Governing body / Committees	Statutory policies by the end of Spring term. Ongoing programme over the next 3 years	Policies updated and uploaded to website	
To review the website with individual aspects for both schools	HT / Office manager/ Chair of Governing body	Termly	Federation website established which meets the statutory criteria Gov oversight of website auditing once per term against statutory criteria	

C- To ensure short term and long term financial stability for the federation

Action	Personnel	Time scale	Success criteria	Further action
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To review SLA's making joint savings where possible, review best value	HT, Resources committee, office manager	Review with new financial year and new SLA proposals	Savings identified and implemented	
To review staffing structure to ensure it is robust, stable and financially sustaining	Resources committee	Review 2021	New structure is in place Federation is financially stable	Next phase to be started after covid-19 by Autumn 2021

D- To ensure the Governing Body is clear about and evaluates the impact of its actions on improving the school under the New EYFS framework

Action	Personnel	Time scale	Success criteria	Further action
Scrutiny of data, ongoing support and challenge provided via committee meetings	HT, AHT, Chair & Governing Body	Ongoing each term	Committee meetings planned for the year Governing body minutes evidence support and challenge	
Governors walk and visits continued to support knowledge of the school practices even possible following Covid restrictions Looking at the three I's Intent, Implement, impact for the children	All Governors	One per term	Feedback collated and presented to Curriculum and standards Virtual walk if needed Work alongside school staff, with how we can develop aspirations and children's progress.	Spring/summer term 2021

Aspiring Foundations Federated Nursery Schools - Governor Action Plan 2021

Regular meetings with Safeguarding governor	HT Safeguarding Governing body member	Termly meeting planned for Safeguarding Governor	Safeguarding report presented to full governing body	As when can meet safely or via skype /virtual call
Governor action plan implemented and reviewed to demonstrate intent, impact and implementation of the Federation	HT; Chair and vice chair	Update and review spring term 21	Action plan in place; presented to Governing body, supporting Governing body to move forward, set strategic objectives for the Federation	
The governing body to understand Ofsted inspection process for both settings -ready for new inspection framework	All governors; chair and committee chairs, HT & AHT	2021 spring and summer	Improved knowledge of Ofsted process, Ofsted interpretations of the governors role, Evidenced scrutiny of data and clear understanding of both Schools Improvement Plans Chair of committees to playing a lead part in driving forward knowledge Embed the new criteria ready for Autumn	Warrington Road- Ofsted 10 th July Outcome Outstanding Ditton- Ofsted 11 th Dec 2018 Outcome –Good Next steps- New Inspection framework SIP plan review and update
The Governing Body to participate & support LA, wider governing forums	Chair, Vice, Governing body	Ongoing 2021	To improve knowledge, awareness of external initiatives in supporting schools, committees & FGB in scrutiny of data, performance, to be a	

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			challenging/critical friend for the leadership team.	
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